



Department of Energy

Washington, DC 20585

August 18, 2008

Dear Colleague:

The Sixth Meetings of the Ultra-Deepwater Advisory Committee (UDAC) and of the Unconventional Resources Technology Advisory Committee (URTAC) will be held **at the Hilton Alexandria Old Town, 1767 King Street, Alexandria, Virginia in the Washington/Jefferson Room.**

The UDAC meeting will be held September 9-10, 2008 and the URTAC meeting will be held September 11-12, 2008. Each committee will track a similar agenda.

This is the first of three meetings for each committee that will focus on the development of written recommendations by the Committee on the *2009 Annual Plan* for the Ultra-Deepwater and Unconventional Natural Gas and Other Petroleum Resources Research and Development Program as required by the Energy Policy Act of 2005, Title IX, Subtitle J, Section 999B(e)(2)(B). Each committee will independently develop and deliver to the Secretary of Energy a set of comments and recommendations.

Each meeting will begin with a presentation by the DOE Office of General Counsel, and is expected to conclude with a definitive path forward for the systematic review of the *2009 Annual Plan*. Minutes of each committee meeting will be published on each committee's website at <http://www.fossil.energy.gov/programs/oilgas/advisorycommittees/UltraDeepwater.html> and <http://www.fossil.energy.gov/programs/oilgas/advisorycommittees/UnconventionalResources.html>, respectively.

Tentative Agenda:

Day 1

- 7:30 a.m. Registration
- 8:00 a.m. Welcome & Introductions, Opening Remarks by the Designated Federal Officer, Overview of the *2009 Annual Plan*, presentations on the DOE Traditional Oil and Gas Program
- 12:00 p.m. Lunch Break
- 1:00 p.m. Committee discussion on the *2009 Annual Plan*
- 5:00 p.m. Adjourn

Day 2

- 7:30 a.m. Registration
- 8:00 a.m. Overview of the NETL Complementary Research Plan
- 10:00 a.m. Facilitated Discussion
- 11:30 a.m. Public Comment, if any
- 12:00 p.m. Adjourn

Sincerely,

Guido DeHoratiis
Designated Federal Officer
Ultra-Deepwater Advisory Committee
Unconventional Resources Technology Advisory Committee
U.S. Department of Energy

